



**Open a world of
opportunity**



Language Training Institute

Language Teaching and Teacher Training

TESOL Course Information

11021NAT – Certificate IV in English Language Teaching (TESOL)

Why study with us?



▶ **Flexible learning:** with 24 / 7 access to our online platform containing high quality video tutorials, guided learning tasks and worldclass text book content



▶ **Unlimited support:** We connect you with a highly qualified and experienced Trainer to support you from start to finish, at no extra cost.



▶ **Genuine practical placement:** This is a real work placement experience, which not only prepares you for entering ESL classrooms around the world, but also can be put on your resume.



▶ **An experienced and recognised provider:** We have been a leader in the International TESOL Industry for over 25 years. We are an Australian based Registered Training Organisation with an exceptional international reputation.

Contents

Course Content.....	3
Course Assessment.....	4
Practical Placement.....	5
Recognition of Prior Learning (RPL).....	6
Trainer Support.....	7
Study Timeframe & Commitment.....	7
Course Resources.....	9
Course Entry Requirements.....	10
Course Outcomes.....	11
Enrolment Terms & Conditions.....	12



Course Content

Our TESOL courses provide the perfect balance between both theory + practical placement

To be awarded the 11021NAT - Certificate IV in English Language Teaching (TESOL), you must complete:



Nine (9) core units:

1. NAT11020001 - Create a culturally inclusive learning environment
2. NAT11020002 - Use the genre approach to teach English
3. NAT11020003 - Teach English grammar
4. NAT11020004 - Teach spelling and pronunciation
5. NAT11020005 - Teach speaking
6. NAT11020006 - Teach listening
7. NAT11020007 - Teach reading
8. NAT11020008 - Teach writing
9. NAT11020009 - Teach English using technology



One (1) Elective Unit (from 6 available electives choices):

1. NAT11021001 Teach English to early childhood learners
2. NAT11021002 Teach English to primary school-aged learners
3. NAT11021003 Teach English to teenage learners
4. NAT11021004 Use music, art and drama to teach English
5. NAT11021005 Work with volunteers in English as a Second Language contexts
6. NAT11021006 Establish community based English classes



12 hours of practical placement (6 hours of observation + 6 hours of practice teaching)



Course Assessment

THEORY



PRACTICAL PLACEMENT

A balance to give you the knowledge, skills and real experience

We start with using guided tasks and case studies to teach you the theory around lesson planning, classroom management strategies, English language and teaching techniques, resource selection (and so much more!). We then work with you to develop your skills as a teacher through the practical placement program. This combination of theory and practical is the perfect balance to give you the knowledge, skills and real experience to teach English to speakers of other languages anywhere in the world, regardless of what language is spoken.

The course is structured by a series of tasks that address the topics of each unit. **Your Trainer will be there to answer any questions that you have and also provide you with feedback as you progress through the course.**

The types of assessment tasks include:

- case studies, multiple choice, short and long answer questions, etc.
- observation and practice teaching
- collecting and creating a portfolio lesson plans, resources and activities

The assessment is competency based. This means that you will be graded as 'competent' (C) or 'not yet competent' (NYC). If you are graded NYC you will be provided with specific feedback about how to improve and given another opportunity to resubmit your assessment. You need to be assessed as competent in all of the assessment tasks (including practical placement) in order to be awarded your qualification. If you withdraw from the course after completing the theory of the course, but before you have completed all practical placement, then you may only be awarded a few units of competency (depending on assessment items completed).

Assessment is submitted via the LTi TESOL Online Student System (TOSS) which is available 24 / 7.



Get real experience

Our practical placement program will give you real experience in an ESL Classroom before you graduate.

Practical Placement

We want you to be backed by a course that fully prepares you for teaching English to speakers of other languages. This means **not only learning the theory of how to teach English, but also getting out into the real world and actually teaching it!**

As part of the course, you get to take part in a practice teaching experience in a real life-English as a Second Language (ESL) setting, **either in a classroom or virtual online classes**, with genuine English as a Second Language (ESL) Learners. During your placement you observe an experienced trainer teaching English to speakers of other languages and then plan and deliver your own English as a Second Language (ESL) lessons. This is so that you can put the theory of the course into practice and develop your skills as an ESL teacher. Your teaching will be observed by a qualified and experienced ESL teacher who will be able to provide you with **feedback and support to help develop your teaching ability**. Through our practical placement program **you will get to:**

See an experienced ESL teacher in action

Get tips about ESL teaching strategies and techniques

Gather lots of ideas for ESL lessons

Learn to identify English proficiency level/s in classrooms

Test what delivery style works best for you

Apply what you learn in the course to real life situations

Teach your own ESL lessons

Get feedback on your ESL lessons and teaching style

Get real work experience that you can put on your resume

You must complete [Practical Placement](#) in order to be awarded your full qualification.

Amount of Prac

To be awarded your qualification, you must complete 12 hours of practical placement (observation & practice teaching) with a minimum of 6 hours practice teaching.

Finding a Placement

Practical placement is done in a voluntary work experience capacity.

We won't charge you extra for practical placement – all prac fees (including those that may be payable to your placement organisation) are covered as part of your training with us. At the end of your course, we want you to feel confident in your ability to teach English.

LTi will work with you to find a suitable Practical Placement host organisation or teaching situation. We have a network of placement organisations around Australia, overseas and online. In some cases you may choose to take the initiative of seeking out and finding what options are available in your local community. If you know of institutions in your local area that you'd like to approach rather than using one of our recommended organisations, you will need to check that options you find meet the Course requirements.

In some cases you may need to be willing to do things such as:

- Take some time off from work each week or for a short period sometime during your enrolment, in order to attend your practical placement (**either in person or online**).
- Travel some distance each week to the organisation that you will be doing your practical placement with. You may need to allow for travel and accommodation costs if suitable situations are only located a significant distance from home.

Recognition of Prior Learning (RPL)

If you've taught English as a Second Language (ESL) before or you have existing qualifications in TESOL, then you may be eligible for full or partial Recognition of Prior Learning (RPL).

You will need to be able to provide evidence of your past experience or qualifications.

RPL can be helpful to reduce the duration and cost of the TESOL Course. We have a streamlined RPL process and can provide a free initial consultation with you prior to enrolment (please contact us to arrange a time to speak with one of our RPL Assessors).

If you believe you may be eligible for RPL, then please see the full RPL information and RPL Guide at: www.lti.edu.au/rpl

Trainer Support



Our TESOL Trainers are highly qualified, experienced and passionate about TESOL. They are eager to share their experience with their students.

When you enrol in the Course, your Trainer will connect with you to introduce themselves. They'll be there to support you through your studies. You can email to ask them a question at anytime and can arrange extra one on one support if needed.

Study Timeframe & Commitment

With online distance education you have the flexibility to start whenever it suits you. There is no set schedule and you can study anywhere anytime.

The time it takes a student to complete the Course varies depending on factors such as:

- how much time you can spend studying each week
- your English language knowledge and competence
- your motivation to finish the Course quickly
- your desire to do extra study and research along the way
- your past experience with any kind of teaching or learning
- other personal factors such as health, family, financial and employment circumstances

With Online Distance Education, **you can work as quickly as you want.** Cert IV or Diploma students also have the flexibility to choose to be enrolled as a full-time or part-time student.

Please note that the below hours are just a guide. Most students will spend less time studying - the time it takes to complete depends on your circumstances.

Course	Study Mode	Duration	Average Hours Per Week	Total Course Hours
Certificate IV in TESOL	Full-time	12 months	12 - 14 hrs	580 – 650 (depending on elective)
	Part-time	18 months	8 - 10 hrs	

The above hours are just an indication of how long you might expect to spend studying the course. **Some students complete their course in less time**, for others, life sometimes ends up getting in the way of study and they end up needing more than the above time frames. And that's ok, we offer extensions. Switching from full-time to part-time is free, but if you need more time than the part-time duration, then in most cases an extension fee will apply.

If for any reason an extension is required, you can apply for one by completing the **Extension Request Form**. Extensions will incur an additional fee which may range from free (for switching from full-time to part-time) to up to the full Course fee for re-starting enrolment (depending on circumstances) - see the **Extension Request Form for current extension fees**, however, please note that extension fees may increase in future*.

When you're actively enrolled with us, it's like occupying a seat in a virtual classroom. There are costs associated with having active students, including employing our great Trainers, who can only look after a limited number of students at one time. If you have extenuating circumstances which severely impacts your ability to complete your studies by your close of study date, then LTI may waive the extension fee.

If extending as a full-time student, you can only remain as a full-time student until 18 months from your start of study date. The standard part-time enrolment period for the Course is 18 months. If you are extending beyond 18 months from your start of study date then an extension fee is applicable.

Centrelink recipients - please note:

If you are receiving Centrelink study benefits, then changing to part-time might affect your eligibility to continue receiving those benefits. You may wish to stay as a full-time student but extend your enrolment period (please note the maximum full-time enrolment periods above). If you are concerned about how your payments may be affected, we recommend you contact Centrelink to discuss your situation. *It is your responsibility to inform Centrelink of any changes to your enrolment.*

Course Resources

You will be provided with all electronic and online resources through access to the LTi TESOL Online Student System (TOSS), including:



Bite sized, pre-recorded **tutorial videos** available 24 / 7



E-copy textbook: TESOL Made Practical For All Situations

(ISBN 978-0-9775324-1-4) – a specialised world-class TESOL training textbook containing essential information to people entering or participating in the TESOL profession. Topics are addressed powerfully and practically in a coherent, succinct manner and embody the core components of Teaching English to Speakers of Other Languages. (E-book is provided to all students. A printed paperback version is available for optional purchase if preferred)



Additional learning resources, such as:

- Example videos of ESL teaching practices
- Free English training resource links
- Example ESL activities
- Sample Lesson plans
- Readings (external website links, PDFs, etc.)



One-on-one support provided by a dedicated Trainer who is assigned to you from start to finish. Chat to them by email, phone or video calls (whatever works best).



Online assessment **submission, feedback and marking facilities**

Downloadable Workbook and Practical Tasks – editable Word / PDF versions (these workbooks are a series of tasks designed to develop and assess students knowledge of TESOL)



Recorded **observational videos** (i.e. examples of experienced teachers delivering English lessons)



Online **practical placement opportunities** available. Or, depending on your location, we may be recommend a placement organisation for in person placements (e.g. those who have previously hosted our graduates)



Course Entry Requirements

It is important that you have an adequate level of written and spoken English ability. This is not only so that you have the skills to complete the course, but also so that you can be a successful English as a Second Language teacher. To gain entry into the Certificate IV in TESOL Course, **you need to provide evidence of a sound level of ability in written and spoken English.**

One (1) of the below evidence of English proficiency documents must be provided prior to enrolment in the course:

- **Year 12 High School transcript** showing a pass level or higher at the completion of Australian senior secondary school (Year 12) or **Year 10 High School transcript** showing a very high level at the completion of junior secondary school (Year 10)
- **Completion of a Certificate III or higher** level Course in the Australian Qualification Framework (this must have been studied / completed in English)
- **Enrolment in other courses** of study requiring equivalent or above levels of English ability (for example a University Bachelor Degree)
- A result from an **endorsed English proficiency test** (with an IELTS score of 6.0 or equivalent)

The LT*i* Admissions Team will then assess if you meet the course entry requirements based on the evidence provided.

Technology Requirements



You will need a computer or device and internet access in order to complete your TESOL course. The course will require you to download, read and complete documents (in either PDF or Word format).



Opportunity awaits

Our TESOL Courses can open international possibilities for Teaching English to Speakers of Other Languages.

Course Outcomes

Certificate IV in TESOL – Employment Possibilities

In general, this course prepares you to teach English to Speakers of Other Languages. The types of employment opportunities after completing the Course are*:

- ✓ English as a Second Language (ESL) Teacher (online, overseas, Australia*)
- ✓ English as a Second Language (ESL) Teacher Aid
- ✓ English as a Second Language (ESL) Tutor
- ✓ Volunteer English as a Second Language (ESL) Teacher

If you have a **Bachelor Degree (any area) + a Certificate IV in TESOL:**

You may find a wider range of employment opportunities (depending on degree type). For example,

- teaching in Australian NEAS endorsed ELT Centres
- teaching in overseas institutions where a university degree is required or preferred

*Important note: for employment possibilities

The positions open to you will vary depending on:

- your existing qualifications and experience (if any)
- the level of English you want to teach (e.g. conversational English vs. academic level English)
- the country you want to teach in (different countries have different expected requirements)

Because these factors can vary so much between individuals, different countries and institutions, we recommend that you research the requirements for whatever country, and particular employment opportunities that interest you - one of the best ways to do this is by performing a job search.

Some potential employment opportunities involving the delivery of accredited English Courses in Australia may only be possible where the graduate also hold additional qualifications, such as a Certificate IV in Training and Assessment or a Bachelor of Education.

Enrolment Terms & Conditions

Invest in your future

1. By enrolling in an LTI course or program a binding agreement shall arise between you and *Language Training Institute (LTI)*, legal name *Universal Education and Training Ltd (UNET)*, which shall be governed by the relevant education authorities.
2. You acknowledge that LTI is legally required to report information to the relevant education authorities. This includes full Australian Vocational Education and Training Management Information Statistical Standard (AVETMISS) data, as per the [National VET Data Policy](#).
3. You agree to the policies, procedures and code of conduct outlined in the [Student Handbook](#).
4. By accepting these conditions you agree to the course details (time-frame, start and close of study dates, location, session times, etc.) specified on the relevant class information page (e.g. [Online Learning](#) page or one of the [Course Locations](#) pages), noting that they may be subject to reasonable change. If you are unsure of any of these details, please [contact LTI](#).
5. You acknowledge that you have read the [course fee information](#) and agree to the payment schedule, amount, terms, refund policy and fees stipulated.
6. You agree to pay the course fees in full for the course you have selected, according to the [Payment and Refund Policy](#).
7. You acknowledge that if you do not pay your course fees or you miss two (2) consecutive payments then your enrolment may be terminated.
8. The LTI course fee does not cover postage to LTI, nor any materials that are not listed for a course.
9. It is your responsibility to be aware of your course end of study date and to submit all assessment or [apply for an extension](#) prior to this date (extension fees may apply).
10. If you receive Centrelink support payments which are dependent on your enrolment in this course, then it is your responsibility to inform Centrelink of any changes to your enrolment or personal circumstances.
11. If you are under 18 years of age, LTI will only process your Enrolment Form once it has authorised by your parent or guardian. By agreeing to your enrolment, your parent or guardian agrees to be bound by the terms contained herein and shall become legally responsible for all payments to LTI with respect to your course.

12. By accepting these conditions, you agree that for record keeping purposes, LT*i* will retain a copy of your assessment. If you wish to keep a copy of your assessment, you agree to make a copy prior to submission and take responsibility for any copying cost incurred. LT*i* will accept soft or hard copies of assessment in place of originals providing that the copy is readable.
13. It is your responsibility to notify LT*i* in writing of any change to your contact details including; postal address, email address, daytime contact number or mobile phone number. This can be done by completing the [Change of Details Form](#).
14. The TESOL Made Practical For All Situations Textbook and TESOL Study and Practice Teaching Guide which LT*i* provides to you, shall become your property. However, the content of the [Course Materials](#), including copyright and all other such intellectual property rights contained therein, remain the property of LT*i*. You may not reproduce any part of the course or course Materials without the prior written consent of LT*i*.
15. While LT*i* will assist with suggesting suitable practical placement arrangements, you are ultimately responsible for making [practical placement](#) attendance arrangements in consultation with your Trainer.
16. Upon receipt of your enrollment, evidence of English proficiency, deposit and upfront payment or payment plan, LT*i* agrees to:
 - a. Supply to you all resources listed for your course;
 - b. Provide you with access to the online learning platform, classes and/or an allocated trainer (depending on delivery type);
 - c. Assess your competence (through assessment work or evidence of Recognition of Prior Learning);
 - d. Answer academic and non-academic queries you may raise about your course in a timely fashion;
 - e. Issue your Certificate and Academic Transcript upon successful completion of all qualification requirements (including all theoretical and practical components).

Got questions?

[CONTACT US](#)

Ready to start?

[ENROL NOW](#)